



FREQUENTLY ASKED QUESTIONS

When I receive a call from a NACME corporate sponsor, should I return the call even though I am interviewing for a position with another company?

Yes, you should return all employers' phone call, as it is good business etiquette to do so. Returning calls reflects positively on you.

What should I say to the recruiter if I have already accepted a job offer? “

You should be forthright in telling the recruiter that you have accepted a position and thank them for considering you for an employment opportunity with their company. You should also call NACME and let us know so that we will be able to notify our donor companies that you are no longer available.

If I am preparing for an exam and a recruiter calls, should I tell them to call me back?

You should be prepared to take a phone call whenever a recruiter contacts you. If, however, it is an inconvenient time, you should politely ask them to schedule a meeting when it is more convenient for you to talk to them.

How should I prepare for a telephone meeting with a recruiter?

The purpose of a telephone meeting is to screen a candidate for an interview with the company. Typically, the interviewer wants to know if you have the academic pre-requisites to meet any open positions with the company. If there is a potential for a fit, you will be contacted for an in-person interview. It is also a good idea to keep a pen and a pad next to your phone, in case you need to make notes during your conversation.

Is it appropriate to ask about salary during a telephone meeting?

It is only appropriate to ask about salary when you receive an offer for employment or if you have received a competing salary offer.